

TAMILNADU GENERATION AND DISTRIBUTION CORPORATION LTD.,
ADMINISTRATIVE BRANCH

From
Er. A. ASHOK KUMAR, B.E,
Chief Engineer/Personnel,
VIII Floor, N.P.K.R.R. Maalagai,
144, Anna Salai,
Chennai – 2.

To
All Chief Engineers,
All Superintending Engineers,
The D.S/ Personnel/B.O.S.B,
The CIAO/B.O.A.B,
The CFC/General/B.O.A.B

Lr.No. 053299/398/G.56/G.561/2018, Dated:06.12.2018.

Sir,

Sub: Establishment – Class III Service – Filling up of vacancies of Junior Assistant/Accounts by internal selection through online – Particulars of qualified willing employees - Called for – Regarding.

It has been proposed to call for applications from the various employees of TANGEDCO to fill up 197 vacant posts of Junior Assistant/ Accounts through internal selection in the pay matrix of Rs.19500-62000. The eligibility conditions are as follows:-

- (i) The candidates who are working in Regular Work Establishment cadre and Provincial cadre (Office Helper and Record Clerk) who are drawing regular Level of pay are alone eligible for internal selection and for submitting application.
- (ii) The Minimum General Educational Qualification is as per B.P.No.25, dt.24.05.2014 (Candidate must possess a B.Com. Degree obtained from any University established by law in India and recognized by the University Grants Commission) as on 01.12.2018.
- (iii) The candidates who possessed B.Com. Degree after completion of 10th Std. and +2 / Diploma are alone eligible.
- (iv) As per Regulation 95(b) of TNEB Service Regulations the candidates who are approved probationer or probationer are eligible to apply.
- (v) **The I.T.I. Holders with Technical Qualification of NTC/NAC, Assessor/Assessor Grade II and Ex-Servicemen appointed as Watchmen are not eligible for Internal Selection.**
- (vi) The candidates who are involved in D.P/undergoing punishment on the date of notification are not eligible.
- (vii) The selection will be made on merit according to the rule of reservation.

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2) I request you to give wide publicity by displaying a copy of this communication in the Notice Board in the respective offices and issue circulars to the offices under your control instructing eligible willing employees to apply via online in the TANGEDCO intranet URL <http://192.168.150.75/openbd/ISJA/> between 10.12.2018 (10.30 A.M.) to 29.12.2018 (05.00 P.M.). The eligible willing employees who have applied for internal selection may be instructed to submit the print out of the application downloaded from the website along with the copies of T.C. and uploaded documents to their office on or before 05.01.2019, failing which their online application will be automatically cancelled and will not be considered for internal selection.

3) I request you to consolidate the above application received from the applicants and verify the proposal sent by the individual along with the S.R. Book/ Certificates and consolidate the same and send a detailed report with all enclosures along with the genuineness of the qualification if already obtained or send the consolidate report with a remark that genuineness has been called for from the concerned authority. Further, the competent authority may then obtain the genuineness certificate from the concerned department and forward the same to this office for finalization of selection at the very earliest. The appointment order will be issued to the selected candidates only after receipt of the genuineness certificate. The competent authority is requested to send the consolidate report along with their certification as stated in the **Annexure**.

4) Further it is informed that, If any proposals of Assessor/Assessor Gr II or I.T.I. Holders are sent to this office, it will be viewed seriously and action will be taken on the concerned Staff/Officer.

5) The selection and appointment to the post of J.A./Accounts is subject to agreeing to the conditions with regard to fixation of pay etc. as per rules specified. The cases of those, who do not submit their applications to your office on or before the specified date, i.e., 05.01.2019, need not be considered for consolidation and may be returned to the individual with a speaking order and the same may be informed to this office forthwith.

6) The applications received from the employees along with proposals in complete shape after verification and certification should be sent to this Office **on or before 20.01.2019** without fail.

7) The receipt of this letter should be acknowledged in the first instance.

Encl:- Annexure.

Yours faithfully,

Sd/-07.12.2018.
A. ASHOK KUMAR,
CHIEF ENGINEER/PERSONNEL.

Copy to:-

The Assistant Personnel Officer/Panel (Non-Technical)/Adm. Branch/Chennai – 600 002.

ANNEXURE

(To be filled in by the forwarding authority)

Endt.No.

Dated:

1. Certified that the date of joining of the individual on first appointment in the Board / TANGEDCO is (Date) as (Designation).

2. Certified that the individual is now working as (Designation) in the Level of Pay of Rs..... from (date) onwards.

3. Certified that the particulars furnished by the employee are verified with reference to the S.R. Book / Original certificate produced and is found correct.

Date :

Signature :

Station :

Designation :